



NOTICE OF CLAIM FORM

Magna Metro Township

8952 West Magna Main Street

Magna, Utah 84044

Phone: (385)258-3690 Email: mgnmetro@gmail.com

Website: www.magnametrotownship.org

This Notice of Claim form is to be used to request consideration of a claim for damage; which, may have been caused by the Magna Metro Township, Utah. Each blank of this form must be filled out completely. If the information in a section of this form is not applicable, mark "N/A" in the blank. All claims should be accompanied by the actual damage costs or at least three (3) estimates from reliable sources of the projected costs to be filed with this form via mail at the above address, or by email at mgnmetro@gmail.com. If additional space is needed for your response, please send the additional information as an attachment via mail to the above address, or by email to mgnmetro@gmail.com. If using this form, Please type or print using black ink.

Name: _____ Home Address: _____

City: _____ State: _____ ZIP Code: _____ Phone: _____

Other Phone: _____ Email: _____

Claimed Amount of Loss: \$ _____ Police Report # (If Applicable): _____

Type of Loss: Bodily Property Damage Other: _____
(Please check the appropriate box(es))

Date of Incident: _____ Location of Incident: _____
(Street Address or close approximation, City)

DESCRIPTION OF INCIDENT (Please describe the time, place and manner in which the loss occurred. If the loss involves an automobile accident, please show the direction, speed point of impact, describe weather conditions and attach police report if applicable.)

Description of the loss (Attach copies of bills and/or estimates, if available)
